

**Notice of Anticipated Position Opening
Cerro Gordo Elementary School**

School Name: Cerro Gordo CUSD 100

Building Name: Cerro Gordo Elementary School

Job Title: Recess Monitor and Broncos After School (BAS) Director

Job Description: Cerro Gordo Elementary School is looking for a daily afternoon recess supervisor when school is in session. Duties include: supervising students for safety and assisting with student conflict resolution skills.

Cerro Gordo Elementary School is looking for a PK-5 grade after school director for the 2025-2026 school year. Duties would include: supervising students after school, organizing activities for students in PK-5 grade, planning, purchasing, and preparing snacks, maintaining a budget for snacks and supplies, and billing on a weekly basis. The hours of the position are: Monday-Friday 3:00-5:00 PM, 2:00-5:00 on early dismissal days, and 12:00-5:00 on school improvement days.

Qualifications: Must be patient in assisting students in conflict resolution and be able to respond to various situations quickly as they arise. Must have leadership skills in organizing indoor/outdoor games and activities with the students. Must have basic financial skills and understanding when billing and maintaining a budget. College hours with early childhood hours preferred, but not required. Minimum hourly wage: \$15.75

Job Posted: 10/20/25

Starting Date: 11/03/25

To Apply: Contact:
Jodi Neaveill
Cerro Gordo Elementary Principal
209 South Monroe
PO Box 66
Cerro Gordo, IL 61818
Phone: 217-763-2551 Ext. 301
Email: jneaveill@cgbroncos.org

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